

Sample Template

Date

Subject:	Complaints and Allegations Update			
Director:	Director of Law and Governance and Monitoring			
	Officer – Surjit Tour			
Contact Officer:	Surjit Tour			
	Surjit_Tour@sandwell.gov.uk			

1 Recommendations

1.1 That the update position on complaints received under the Councillor code of conduct be received.

2 Reasons for Recommendations

2.1 The report provides an update on the activity of the Council's Monitoring Officer in relation to complaints received under the Councillor Code of Conduct arrangements.











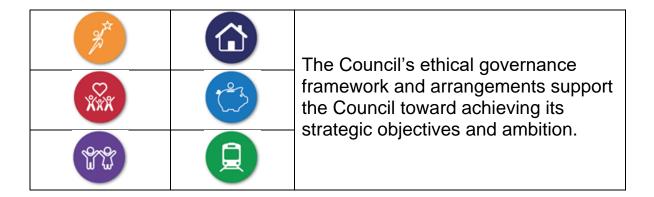








3 How does this deliver objectives of the Corporate Plan?



4 Context and Key Issues

- 4.1 The Committee has oversight of the Councils ethical governance framework and arrangements for dealing with complaints received under the Code of Conduct in relation to elected Members.
- 4.2 The table at Appendix A provides an update position on complaints received under the code of conduct. Items 1-X detail activity that has been progressed since previously reported to the last meeting of the committee on XXX date. Items Y-Z are complaints that have been received since the last meeting of the committee.

5 Alternative Options

5.1 None – the report is provided for information.

















Implications 6

Resources:	The Council is required to ensure that sufficient resources are provided to the Monitoring Officer in order that they are able to exercise their statutory functions.			
Legal and				
Governance:	2011 make provision for the arrangements for dealing with standards related matters.			
Risk:	The Council must have in place, arrangements for dealing with matters relating to the conduct of elected members. These are regularly reviewed in line with the best practice recommendations of the Committee for Standards in Public Life			
Equality:	There are no direct equality implications arising from this report.			
Health and	and There are no direct health and wellbeing implications			
Wellbeing:	arising from this report.			
Social Value	There are no direct social value implications arising from this report.			

7. **Appendices**

None.

Background Papers 8.

None.



















Appendix A

Case	Complainant	Code Provisions/	Date	Outcome	Learning identified	RAG
Ref		Ground for	received			rating
		complaint	and			Red:
			progress to			Amber:
			date			Green:
MC/1	Resident	(insert relevant	Date	Ongoing	Wider Training	
		section of the code)	received			
	Councillor			Informal resolution	Raise with Group	
			[Progress		Leader/Chief Whip	
	Council		detail]	Matter referred for		
				investigation		
	Officer		Anticipated			
			key dates	No further action		
MC/2						
MC/3						

















