

Sample Template

Date

Subject:	Complaints and Allegations Update
Director:	Director of Law and Governance and Monitoring Officer – Surjit Tour
Contact Officer:	Surjit Tour Surjit_Tour@sandwell.gov.uk

1 Recommendations







- 1.1 That the update position on complaints received under the Councillor code of conduct be received.

2 Reasons for Recommendations

- 2.1 The report provides an update on the activity of the Council's Monitoring Officer in relation to complaints received under the Councillor Code of Conduct arrangements.



3 How does this deliver objectives of the Corporate Plan?

		The Council's ethical governance framework and arrangements support the Council toward achieving its strategic objectives and ambition.
		
		

4 Context and Key Issues

- 4.1 The Committee has oversight of the Councils ethical governance framework and arrangements for dealing with complaints received under the Code of Conduct in relation to elected Members.
- 4.2 The table at Appendix A provides an update position on complaints received under the code of conduct. Items 1-X detail activity that has been progressed since previously reported to the last meeting of the committee on XXX date. Items Y-Z are complaints that have been received since the last meeting of the committee.

5 Alternative Options

- 5.1 None – the report is provided for information.



6 Implications

Resources:	The Council is required to ensure that sufficient resources are provided to the Monitoring Officer in order that they are able to exercise their statutory functions.
Legal and Governance:	The Local Government Act 2000 and Localism Act 2011 make provision for the arrangements for dealing with standards related matters.
Risk:	The Council must have in place, arrangements for dealing with matters relating to the conduct of elected members. These are regularly reviewed in line with the best practice recommendations of the Committee for Standards in Public Life
Equality:	There are no direct equality implications arising from this report.
Health and Wellbeing:	There are no direct health and wellbeing implications arising from this report.
Social Value	There are no direct social value implications arising from this report.

7. Appendices

None.

8. Background Papers

None.



Appendix A

Case Ref	Complainant	Code Provisions/ Ground for complaint	Date received and progress to date	Outcome	Learning identified	RAG rating Red: Amber: Green:
MC/1	Resident Councillor Council Officer	(insert relevant section of the code)	Date received [Progress detail] Anticipated key dates	Ongoing Informal resolution Matter referred for investigation No further action	Wider Training Raise with Group Leader/Chief Whip	
MC/2						
MC/3						

